

**Trinity Lutheran Church & School**  
**Artist & Artisan Faire ~ Application for Admission**  
**Saturday April 30, 2011**

Please complete the following and return to Trinity Lutheran Church Art & Craft Faire, c/o Eugene Allen, 17202 Walter Street, Lansing, Illinois 60438 on or before March 7, 2011.

Artists' / Artisans' Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip-code: \_\_\_\_\_

Phone #(s): - Home: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_ Cell: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Description of the work being presented (Category/Medium):

Check the appropriate Category: \_\_\_\_\_ Fine Art / \_\_\_\_\_ Fine Craft

Artists / Artisans must enclose three (3) representative images of their work on 4 x6 photographs, JPEG format image files on digital media (CD-ROM, Floppy, etc.), or provide a website link where their work can be viewed. Applicants desiring return of their photos or digital media must provide a suitable, post-paid, self-addressed return envelope for that purpose with the application. Describe the medium (type of art or craft) being submitted on the lines below. Be as specific as possible to assure proper evaluation of your entry.

**If you are applying as a Co-Artisan Exhibitor or Sponsored Artist check the applicable area below and provide the name of the Sponsoring Artist or Primary Artisan.**

\_\_\_\_\_

**Co-Artisan Exhibitor** \_\_\_\_ **Sponsored Artist** \_\_\_\_ **Principal Artist's/ Artisan's Name:** \_\_\_\_\_

It is the responsibility of the applicant to provide the requested visual materials and written information in such a manner that an equitable and subjective assessment can be made of workmanship and overall merit with respect to selection for seating.

Applicants desiring to exhibit in multiple mediums are required to submit supporting documentation for each individual medium.

Submission materials (photos, forms, digital files, etc.), as requested, are used in determining the applicant's qualification for acceptance and, must be accurate and intelligible and faithfully representative of the work the Artist or Artisan intends to exhibit. Photos or image files must be limited to and clearly and conclusively represent the items and or works specified on the application and otherwise conform to the general requirements listed within the Application Information. Failure to provide the requested information shall result in the applicant being summarily disqualified from consideration.

Special requirements (Handicap Access, Electrical [Limited Availability], etc.):

\_\_\_\_\_

\_\_\_\_\_

I desire and do hereby give my consent, if successfully seated, to have my information displayed, along with my fellow Artists and Artisans, on the Trinity Lutheran Church, "Gifted by God ~ an Artists & Artisans Faire", website. Initial the appropriate selection shown following. **NO response is required if electing NOT to participate! See Right of Privacy.**

\_\_\_\_\_ Use my name, art / craft medium, and contact information on the church website!  
(Initial here!)

\_\_\_\_\_ Use my name and art / craft medium, only, on the church website!  
(Initial here!)

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(Continuation)

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Please indicate the number of booth spaces you will require.

\_\_\_\_ Booth space rental each {10 ft. x 10 ft.} ----- \$45.00 x \_\_\_\_ = \$ \_\_\_\_\_  
\_\_\_\_ Table rental each {8 ft. x 30 in.} ----- \$5.00 x \_\_\_\_ = \$ \_\_\_\_\_  
Total rental fees. = \$ \_\_\_\_\_

Payment of fees is conditioned upon acceptance. Please do not include any payment with your application. Where a booth space is shared payment responsibility lies with the seated Sponsoring Artist or Primary Artisan.

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**Right of Privacy**

Information provided to Trinity Lutheran Church and School as a condition of application for, "Gifted by God ~ an Artists & Artisans Faire", is for internal processing and notification purposes and shall not be released, for any other purpose, without the written consent of the applicant. Trinity Lutheran Church and School retains the right to maintain the provided data in support of the solicitation of participants for future events and venues as it, Trinity Lutheran Church and School, may sponsor or host.

**Remittance of Fee, Late Charge, & Forfeiture**

Payment of fees may be by personal check or money order, payable to **Trinity Lutheran Church**, and mailed to **2505 Indiana Avenue, Lansing, IL 60438**. Seated applicants wishing to pay using cash may do so in person at the church office. Fee balances should be paid no later than April 8, 2011. (*Please Note: A \$10.00 late charge will be applicable to balances paid after the remittance due date.*) Artists and Artisans will forfeit all rights to exhibit in the "Faire" if their admission remains unpaid as of April 15, 2011. Trinity Church Office phone: 708/474-7997.

**Formal Request to Submit & Release of Liability**

I respectfully submit my application for seating as an Artist / Artisan participant in the "Gifted by God ~ an Artists & Artisans Faire". I understand and agree to the terms and conditions for seating, as noted on this application form and in the accompanying Application Information. Additionally, I agree to hold harmless Trinity Lutheran Church and School and its representatives with regard to any damage to or loss of property and or personal injury as a result from my participation in the "Faire" venue and to maintain my exhibit space in a clean, safe, and accessible condition.

Applicant's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

**If you are sharing an exhibit space with another co-applicant provide their names below!**

Co-Artisan Exhibitor(s) (Fine Craft) / Sponsored Artist (Fine Art) Names:

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